

**Travel Award –
CIHR Institute of Gender and Health (IGH) 2025 Summer Institute
in Sex and Gender⁺ Science**

Instructions to apply:

1. Review the application instructions on the IGH website.
2. Complete and sign the [Applicant Consent Form](#).
3. Get a [CIHR PIN](#) to be included in the application form, if not done already.
4. Complete and sign this application form.
5. Assemble the accompanying documents (list included at the end of this application form).
6. Compile **ALL** forms and accompanying documents into a **single PDF** and save in the following format: LastNameFirstName_SI_SexGender2025_TravelApplication.pdf;
7. Email the full application (forms and accompanying documents) to [IGH-
ISFH@cihr-irsc.gc.ca](mailto:ISFH@cihr-irsc.gc.ca) **before January 9, 2025 at 11:59pm PT** with the subject line “Travel Awards 2025 CIHR-IGH Summer Institute”. Applications submitted after this deadline will not be accepted.

If you have not received an email confirming the receipt of your application within 5 business days of applying, please ensure the email was entered correctly and follow-up to ensure the application was received successfully.

IGH Travel Award Application Form

Applicant Information

1. Full name

Institutional Affiliation

2. Name and Address of Affiliated institution (where you are enrolled as a trainee)

3. Email

4. Cellphone

5. Institution Paid (where the funds will be sent)

6. Current [trainee](#) status

- Master's student
- Doctoral student/candidate
- Postdoctoral fellow (post-PhD)
- Post-health professional degree fellow
- Other, Please specify:

7. CIHR PIN

8. Which [CIHR health research pillar](#) does your work best align with? Please pick one.

- Pillar 1: Biomedical research
- Pillar 2: Clinical research
- Pillar 3: Health services research
- Pillar 4: Population health research

9. Research program

a. Research program title

b. Research program keywords (up to 10 separated by “;”)

10. Budget (anticipated expenses)

Eligible expenses are restricted to costs directly related to attending the 2025 IGH Summer Institute in Toronto.

a. Travel information and cost estimate

The 2025 IGH Summer Institute will take place in Toronto from May 26 - 30, 2025. Please plan your travel accordingly.

Name of departure location to Toronto	
From Toronto airport/station to arrival location	
Mode of transportation	
Cost estimate (<i>note: lowest price economy return airline ticket, bus ticket, train ticket, public transportation, or taxi/ride share from the applicant's home town or academic institution to the 2025 IGH Summer Institute location in Toronto</i>)	

b. Ground transportation estimate

Ground transportation includes:

- 1) Travel to and from the applicant’s home or academic institution to the airport/train station/bus station, etc.
- 2) Travel to and from the airport/train station/bus station etc in Toronto to the location of the 2025 IGH Summer Institute.

Total ground transportation cost estimate	
Brief description:	

c. Accommodations

No funds will be provided for accommodation in Toronto, since accommodation at the 2025 IGH Summer Institute will be covered directly by the host organization. The exception is for accommodation while in transit for applicants in remote areas, as applicable.

Cost estimate for accommodation in transit	
Brief description:	

d. Meals and other reasonable out-of-pocket expenses while in transit

Cost estimate for meals other reasonable out-of-pocket expenses <i>while in transit</i> (meals will be offered during the 2025 IGH Summer Institute)	
Brief description:	

e. Childcare costs

Childcare costs (up to \$50 per day, as applicable).

Estimate for childcare costs	
Description:	

Grand total cost estimate:	
-----------------------------------	--

11. Additional information and applicant signature

Full name, title, affiliated institute, and address of research supervisor

Research supervisor email

Applicant full name (trainee)

Applicant signature

Signature	Date

List of required accompanying documents

1. **Applicant’s research program summary** (maximum 1 page, single-spaced, Arial 11 point). The summary must include a concise account of the research area, an overview of the research plan, specific objectives, and the methodology. The summary must also reflect the alignment of the applicant’s research program with the IGH mandate and the area of sex and gender+ science in health.

2. **Certificate of completion for one of the sex and gender training modules.** The applicant must submit a certificate of completion for one of the three [online sex and gender training modules](#) developed by IGH. Applicants should complete the module(s) that is most relevant to their research.

3. Applicant’s [Canadian Common CV \(CCV\)](#) Biosketch CV

4. **Applicant's letter of motivation** (maximum 1 page, single-spaced, Arial 11 point). The applicant must provide a letter of motivation outlining:
 - How attending the 2025 CIHR-IGH Summer Institute will contribute to their research and/or career in sex and gender⁺ science

5. **Applicant's statement on Equity, Diversity, and Inclusion (EDI)** (maximum ½ page, single-spaced, Arial 11 point) that apply to the application. EDI-informed considerations may involve one or more of the following:
 - EDI considerations relevant to the research process (e.g., in the research questions, design, methods, analysis, reporting, etc);
 - Research [respectfully involving and engaging Indigenous communities \(TCPS 2 Chapter 9\)](#);
 - EDI considerations relevant to the researcher and/or research team
 - The lived and living experience of health or social inequity of the applicant, community engagement activities of the applicant, and/or other relevant considerations.

6. **Research supervisor letter of support**, signed on institutional letterhead from the applicant's primary supervisor that explicitly states:
 - Their consent for submission of the Travel Award application;
 - That they agree the applicant may travel to and participate in the 2025 IGH Summer Institute; and
 - The strength(s) and suitability of the applicant as a participant in the 2025 IGH Summer Institute.